



**Bukas Loob sa Diyos Catholic Charismatic Covenant Community**  
**DCS Meeting Minutes**  
**May 21, 2019**

Sixth Sunday of Easter (These are based on the readings for May 26, 2019)		
<b>Readings</b>	Acts 15:1-2, 22-29 ~ Ps 67:2, 3, 5, 6, 8 ~ Rv 21:10-14 ~ Jn 14:23-29	
<b>Theme</b>	We are faithful to Christ's word when we share the peace of God.	
<b>Order</b>	<i>"Do not let your hearts be troubled or afraid." (Jn 14:27b)</i>	
<b>Directions</b>	1. In prayer and petition, lift up everything to Him. 2. Read and reflect on God's word daily.	
<b>Promise</b>	<i>"The Advocate, the Holy Spirit...will teach you everything and remind you of all that I told you." (Jn 14:26)</i>	
#	Topics	DCS Meeting Minutes
1	Meeting with Monsignor Schetelick (Discussions)	<p><b>Protecting God's Children (PGC):</b>            Presented the discussions from the previous meeting (April 29, 2019) with Karen Clark, Director, Safe Environment of RCAN:</p> <ul style="list-style-type: none"> <li>• BLD is not under DMP.</li> <li>• BLD is an ecclesial community, not a parish. However, BLD members still need to comply with the Archdiocese's Charter for the Protection of Children and Young People.</li> <li>• <b>Who should complete these requirements?</b> <ul style="list-style-type: none"> <li>▪ All BLD members who are actively serving or directly involved with minors (below 18 years old). This includes young adults interacting with minors, especially during encounters &amp; seminars.</li> <li>▪ Mark10, John 6 and Youth ministry coordinators and adult core members</li> <li>▪ Encounter class shepherds (ME, SPE, SE, YE, J6).</li> </ul> </li> </ul> <p>***Members must complete the requirements as soon as possible.</p> <ul style="list-style-type: none"> <li>• Below are the 4 points requirements:               <ol style="list-style-type: none"> <li>1. Must attend the PGC workshop</li> <li>2. Must sign the Volunteer application</li> <li>3. Must read and sign the acknowledgement of compliance with the Policies on Professional and Ministerial Conduct, including Archdiocesan code of Ethics (Code of Conduct)</li> </ol> </li> </ul>

4. Must submit a Verified Volunteers' criminal background check (cost is \$22.00) and will receive a letter of attestation from Msgr Schetelick stating that he or she passed the background check.

- PGC guidelines during inter-district conference (different districts from other states and Canada)
  - At least, adult core members need to provide a letter of attestation that they are PGC certified, like a suitability letter for priests.
- Emil Canlas, BLD Local Safe Environment Coordinator (LSEC), is responsible for keeping copies of all the required documents of BLD members who need to complete the four points requirements, including duplicate copies of those serving at DMP as volunteers; i.e catechist.
- Training of additional facilitator(s) at the earliest is needed. We need to supply Karen with the names of those who have 2 days available for training during the summer period.
- Members from other dioceses, who have taken PGC already or are certified by their own diocese need to provide a letter of attestation that they are PGC certified, like a suitability letter for priests.
- The Archdiocese of Newark will provide the community with a list of all BLD members who are up to date with their assessment and are compliant with the mandate of the Charter.
- Karen Clark will provide Emil Canlas with a teaching material that can be utilized to teach our children how to protect themselves: ("**Empowering God's Children**", which is now being used in Catholic Schools) and share this with the teaching ministry. It can be taught by any of our teachers.
- **Next steps:**
  - Formulation of Guidelines (Policy and Procedure) as soon as possible.
    - During the following events/activities:
      - Marriage Encounter & Solo Parents Reunions
      - Family Encounter Weekend
      - Youth Encounter
      - John 6 Crossing
      - YLSS Shepherding
      - Youth Inter-district Events/Activities
      - Youth, John 6 and Mark 10 Ministry Fields Trips & Other Events
      - During Friday Praise & Worship
  - Pastoral Stewards will communicate and advise all members who need to complete the requirements as soon as possible.
  - All identified members must complete the requirements as soon as possible.

	<p><b>Msgr. Schetelick’s Coverage for LSS and other BLD retreats and seminars</b></p> <ul style="list-style-type: none"> <li>• Msgr. Schetelick is in the process of looking for priests who may be interested in serving as spiritual directors for LSS or any encounter weekend retreats. <ul style="list-style-type: none"> <li>▪ Msgr. Schetelick will give us the list of priests, who can be asked to serve when he is not available. They will be invited to attend the MEW, so that they will get to experience it and learn the movements.</li> <li>▪ Msgr. Schetelick stated that any priest that is a representative of the Catholic Church can be a spiritual director.</li> </ul> </li> </ul> <p><b>BLD Newark 2020 Schedule of Major Events:</b></p> <ul style="list-style-type: none"> <li>• Reviewed the events and dates that need a spiritual director with Msgr. Schetelick; no changes made</li> <li>• Management Apostolate Stewards will also email the schedule to Aileen Ciocon on 5/22/19</li> <li>• According to Msgr. Schetelick, BLD Newark is the priority.</li> <li>• Msgr. Schetelick is not available from May 20 to 31, 2020 (for pilgrimage).</li> <li>• Msgr. Schetelick is not available sometime in June 2020 during the usual SPE schedule.</li> </ul> <p><b>MLA New Initiative: “You’re Invited... Return to Cana”</b></p> <ul style="list-style-type: none"> <li>• <b>Purpose:</b> to evangelize couples who are not sacramentally married</li> <li>• <b>Initial draft of the project proposal submitted by Ollie Felibrico</b> – reviewed and the general concept approved by Msgr. Schetelick. <ul style="list-style-type: none"> <li>○ Meeting will be set-up to discuss the logistics, retreat movements, resources, including canon law’s impediments to Catholic marriage and any related issues.</li> </ul> </li> </ul>
<p>2 Meeting with Fr. Alex Cruz (Discussions)</p>	<p><b>Contract provisions regarding our usage of DMP rooms/facilities: Issue with Parish’s calendar not in synch with BLD’s calendar:</b></p> <ul style="list-style-type: none"> <li>• Confirmed with Fr. Alex that all dates and room reservation requests for 2019, submitted by BLD Newark on November 2018 and approved by DMP are final; hence, they do not need to be reconfirmed. <ul style="list-style-type: none"> <li>○ Action items: <ul style="list-style-type: none"> <li>▪ A BLD Newark representative will attend the Parish Quarterly Pastoral Meeting.</li> <li>▪ As a new procedure, Secretariat will send the BLD schedule of events to Stephanie (DMP Secretary) on a quarterly basis.</li> <li>▪ Ask Stephanie to check the accuracy of John Mejorada’s email address in the meeting invite’s distribution list.</li> <li>▪ Ask Stephanie (DMP Secretary) to add Vino/Beth’s email address to the distribution list.</li> </ul> </li> </ul> </li> </ul>

		<p><b>New Lockbox for BLD Office &amp; Library/Code Access:</b></p> <ul style="list-style-type: none"> <li>• A new lockbox for the key to the BLD office and library has been purchased. This new lockbox has the same make and model as the lockbox being used for the key to the entrance door to the auditorium and school building. This will be installed as soon as the item is delivered.</li> <li>• A temporary code can be made available (up to 4 hours only) to access the key in the new lockbox, if needed, for non-BLD use of the library.</li> </ul> <hr/> <p><b>Room related issues:</b></p> <ul style="list-style-type: none"> <li>• Fr. Alex Cruz approved the use of one small air conditioning unit in the J6 room during Summer months.</li> <li>• Youth closet (by the kitchen) – Issue with lights not working, possibly caused by water leak from the roof adjoining the auditorium and the school building. <ul style="list-style-type: none"> <li>▪ BLD will have the area checked and have the cost of repair estimated. <ul style="list-style-type: none"> <li>▪ Vito will speak with T. Boyie Huelgas for Diocese’s contractor.</li> </ul> </li> </ul> </li> <li>• Mark 10 (Room 101) unsafe flooring. <ul style="list-style-type: none"> <li>▪ Temporary fix: Fr. Alex will ask someone to put a carpet on the affected area.</li> <li>▪ Permanent solution: to replace the flooring with linoleum.</li> </ul> </li> <li>• Library floor issue <ul style="list-style-type: none"> <li>▪ Fr. Alex will ask the DMP maintenance person to assess the floor condition and will advise the DCS of the next step.</li> </ul> </li> </ul> <hr/> <p><b>DMP Parishioners’ Use of the library per the provisions in our lease agreement:</b></p> <ul style="list-style-type: none"> <li>• Permission will be obtained prior to use of the Library.</li> <li>• The room must always be kept tidy.</li> </ul> <hr/> <p><b>Other:</b></p> <ul style="list-style-type: none"> <li>• Request from Fr. Alex: Always keep all building entrances closed.</li> <li>• Fr. Alex approved the installation of a mailbox at the back of the rectory.</li> </ul>
3	Pastoral Visit 2019	<p><b>Save the dates! July 12 &amp; 13, 2019</b></p> <p><b>Meet our new Assistant Community Spiritual Director of BLD, Bishop Rey Evangelista &amp; our Mission and Pastoral CSL, Jojo Jalandoni and Ariel/Alice Pastoral!</b></p> <p><b>Venue:</b> DMP Auditorium/Gymnasium, from 1:00–6:00 PM</p> <ul style="list-style-type: none"> <li>• Their meeting with Msgr. Schetelick is scheduled on Friday, July 12<sup>th</sup>.</li> <li>• They may join the community in our Friday Praise &amp; Worship on July 12<sup>th</sup>.</li> <li>• They will meet the East Coast Cluster disciples on Saturday, July 13<sup>th</sup>.</li> <li>• More details to follow</li> </ul>

4	<b>Msgr. Paul Schetelick's 70<sup>th</sup> Birthday &amp; 43<sup>rd</sup> Sacerdotal Anniversary Celebration</b>	<p><b>Save the date! July 6, 2019</b></p> <ul style="list-style-type: none"> <li>• Eucharistic Celebration at 5:30 pm at Divine Mercy Church, Rahway, NJ.</li> <li>• Reception to follow in the DMP Auditorium.</li> <li>• Other districts will be invited to come and celebrate with us.</li> </ul>
5	<b>Discernment of New Ministry Coordinators and Class Shepherds</b>	<p>This is proceeding. The community is encouraged to pray with us during the discernment process.</p>
6	<b>ME 52 Weekend (Update)</b>	<p>12 Married Couples Attended the MEW (May 18 &amp; 19)  <b>Venue:</b> Sacred Heart Retreat Center, Newton NJ  <b>Class Shepherds:</b> Alan and Tess Cam  <b>Class Coordinators:</b></p> <ol style="list-style-type: none"> <li>1. Riemann and Jana Canlas</li> <li>2. Alan and Kim Balagot</li> <li>3. Eric and Melissa Cruz</li> </ol> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. DJ and Michelle Adan</li> <li>2. Pedro and Nancy Burbano</li> <li>3. Robert and Elizabeth Entwistle</li> <li>4. Ed and Sanette Garcia</li> <li>5. JL and Mei Lavina</li> <li>6. Nick and Cora Lladas</li> <li>7. Louie and Carol Lomuntad</li> <li>8. Roy and Gemma Musni</li> <li>9. Erik and Lee Ann Rivera</li> </ol> <p><i>We praise and thank the Lord for our Spiritual Director (Msgr. Schetelick), Sharers/Presenters (Bong/Merle Encarnacion, Alan/Tess Cam (Class Shepherds)), MLA Coordinators (Rene/Sally Castaneda), MLA, Praise, Intercessory, Liturgy, Secretariat and Word ministries, intercessors and auxies. May the Lord richly bless them and continue to prosper the works of their hands. And for all our ME 52 graduates, may the Lord continue to inspire each couple to love and serve each other according to His ways, and to strengthen their relationship and make their love for each other stronger and deeper.</i></p>
7	<b>Fr. Paul Lehman's 65<sup>th</sup> and Msgr. Paul Schetelick's 43<sup>rd</sup> Sacerdotal Anniversaries</b>	<p><b>Date:</b> May 29, 2019</p> <p><i>We wish Fr. Paul and Monsi a Happy Ordination Anniversary! We praise and thank the Lord for their loving, dedication and priesthood service, for their witnessing and continued guidance and for always thinking and praying for us and our community.</i></p> <p>*****</p> <p><i>We ask the community to continue to pray for our beloved priests. May the Lord bless them, keep them and fill them with His grace all the days of their lives.</i></p>

8	<b>Panel Discussion on Depression (Update)</b>	<p><b>Date:</b> Saturday, August 31, 2019  <b>Venue:</b> TBD</p> <ul style="list-style-type: none"> <li>• Activities are being finalized.</li> <li>• Spiritual Director: Msgr. Schetelick</li> <li>• Team: Ollie/Annie Felibrico (Team Leader), Carol Manguiat, Pauline Montemayor, Cezar/Pinky Calingo, Rory Tiu, Claire Mejrada, and members of Teaching Ministry.</li> <li>• For more information, contact Gene/Bing Ymbong (<a href="mailto:gene.ymbong@bldnewark.com">gene.ymbong@bldnewark.com</a>)</li> </ul> <p><i><b>"I have told you this so that you might have peace in me. In the world you will have trouble, but take courage, I have conquered the world."</b></i> (Jn 16:33)</p>
9	<b>Marshalling Assignments</b>	<p>May 31 – Pastoral  June 7 – Evangelization  June 14 – Formation  June 21 – Management  June 28 – Mission</p>

***"Do not let your hearts be troubled or afraid."*** (Jn 14:27b)

Attendees:

- Fil & Hum Flores – Evangelization
- Gene & Bing Ymbong – Formation
- Vino & Beth Guiang – Management
- Nong & Tricia Bustos – Mission
- Reuben & Cherry Vibar – Pastoral
- Monsignor Paul Schetelick (BLD Spiritual Director)
- Fr. Alex Cruz (DMP Pastor)